Doctor of Education
(Registration No. 252160)

The Professional Doctorate Programme

Commencement: September / October
ABOUT THE PROGRAMME

Students register for the Doctor of Education (EdD) in Hong Kong College of Technology and complete a research project alongside participants from a range of professional settings. The professional doctorate programme (PDP) provides a stimulating multi-agency learning environment, which will enrich the personal, intellectual and academic abilities of participants and help to develop best practice.

Hong Kong College of Technology International (HKCTI) is the operator of the programme. Being a subsidiary set up by Hong Kong College of Technology (HKCT), HKCTI specializes in the operation of Undergraduate and Postgraduate degree programmes which are awarded by our Overseas partner universities.

HKCT provides a diversity of professional courses in higher and further education to cater for the needs of learners at different ages and levels. HKCT values students' all-round development. While all post-secondary education programmes are designed to equip students with professional skills, HKCT also strives to inspire students to recognise the importance of lifelong learning so that they are always well prepared to pursue their career goals.

At Hong Kong College of Technology (HKCT) students are working within the extended graduate school of Nottingham Trent University (NTU). The Graduate School's mission is to develop research that shapes lives and makes a contribution to the intellectual and economic health of the nation, city and region, therefore we encourage students to think globally and act locally.

Our Partner, Nottingham Trent University, is building an impressive reputation for quality research. The 2008 Research Assessment Exercise showed that 74% of the University's research activity achieved international status, with an impressive 8% classified as world-leading. This positions us very favourably with some of the UK's most research-intensive institutions.

PRODUCING KNOWLEDGE : DEVELOPING PRACTICE

The professional doctorate programme (PDP) has been designed for those working in the professional, public and human services.

In working with our partner, NTU, there are many approaches that they have established to advanced study that focus solely upon academic training. The PDP however utilises a practical approach, linking work-based problems to personal and professional development. The PDP is a research-based qualification with the same academic standing as a PhD, but has been specifically designed to meet the needs of those working in a range of demanding roles within a professional context.

PRACTICAL PERSPECTIVE

Our Partner, Nottingham Trent University, is building an impressive reputation for quality research. The 2008 Research Assessment Exercise showed that 74% of the University's research activity achieved international status, with an impressive 8% classified as world-leading. This positions us very favourably with some of the UK's most research-intensive institutions.

to develop participants' ability to design and implement a research project at the boundaries of knowledge of their professional and educational fields;

to provide participants with an opportunity to develop as both reflective and reflexive practitioners who have the intellectual and personal adaptability to be able to deal with the complexities of organisational change and ambiguity;

to develop communication skills which enable participants to communicate effectively with both academics and the practitioners, public and human service communities, and to act as interpreters between the two;

PROGRAMME OVERVIEW

In studying at HKCT with the Nottingham Trent University Graduate School's PDP, demands are made upon commitment, energy and hard work. In return we offer a stimulating and enjoyable development experience with the award of an increasingly valued and valuable qualification.

The delivery has been specifically tailored to meet the needs of participants in demanding jobs. A series of five modules, two of which last for two days and three for four days, represent the taught element over the first two years of the programme. Both four-day modules are delivered as a pair of two-day study blocks.

THE AIMS OF THE PROGRAMME ARE:

- to help participants explore the relationship between knowledge, theory and practice; understanding the world and changing it;
- to provide participants with an opportunity to develop their judgement, foresight and problem analysis by applying theoretical and philosophically tuned forensic skills to the research material derived from their investigations;
Participants will also have online access to the University’s impressive learning facilities, including the £13 million Boots library with more than 531,000 books, 2,800 journals, 9,000 eJournals, and the virtual learning environment.

ASSESSMENT

The award of Doctor of Education (EdD) will be made on the basis of successful completion of the six pieces of assessed work detailed in the table above.

STUDY RESOURCES AND SUPPORT

Participants will form ‘Study Circles’ at the start of the programme which will operate throughout the three years. The circles are intended to provide a mechanism for mutual support, and students will be required to meet at least once each term.

Each participant will be assigned two supervisors to support them in their research, and will be entitled to a specified minimum number of hours for supervisory meetings.

Participants will also have online access to the University’s impressive learning facilities, including the £13 million Boots library with more than 531,000 books, 2,800 journals, 9,000 eJournals, and the virtual learning environment.

ENTRY REQUIREMENTS

Candidates for the Professional Doctorate Programme should normally meet all of the following entry criteria:

- Hold an MPhil, MA or other Masters-level degree.
- Hold, or have held, a post which includes management or leadership responsibilities or have been in a position to be able to observe organisational practice.
- Have the potential to conduct research and write a thesis at doctoral level.
- Applicants with a first degree and/or Masters qualification taught and assessed in English are exempt from IELTS / TOEFL requirements.

Prospective candidates not meeting any of the above criteria should contact the local operator to discuss the possible relevance of alternative qualifications.

Fee structure #

Programme Fee:
- Year 1: HK$75,000*
- Year 2: HK$75,000*
- Year 3: HK$75,000*
- Year 4 and after: HK$40,000 per year (until the completion of programme)

Others:
- Viva voce examination Fee: HK$7,000
- Graduation Fee: HK$2,500 (optional)
- Application Fee: HK$120

*Fees for Year 1 to 3 will be charged on installment basis

#All fees are subject to adjustment without prior notification
About Nottingham Trent University

Nottingham Trent University (NTU), located within the heart of Nottingham, is one of the largest universities in the country with a thriving student population over 25,000. The University is ranked amongst the United Kingdom's greenest universities in the Green League for its commitment to the environment.

The University currently offers over 500 courses, which are run over three campuses and administrated by nine academic schools. In addition, Nottingham Trent University has a wide range of supporting departments, ranging from Student Support Services, to the Academic Office, to the Environment Team. These schools and departments work together to make sure that we offer the best possible experience and continue to shape the future of students.

Higher Education Statistics Agency (HESA) performance figures demonstrate that NTU is one of the top three universities in for England and Wales graduate employability record; 93% of NTU graduates find related employment or further study within six months of finishing their course.
Nottingham Trent University Research Degree Application Form

Solely for use at this University for applications not handled by the Universities and Colleges Admissions Service (UCAS) or other clearing houses.

Please read the accompanying Notes for Completion and Notes for Guidance before completing this form.

Application Ref No: 

Please complete (section 1) in BLOCK CAPITALS

1. Personal Details

   Title (Mr, Ms, Miss, Mrs, Dr): Mr

   First name: 

   Surname/Family Name: 

   Previous Surname, if changed: 

   Correspondence Address: 

      Postcode: 

      Mobile telephone no. 

      Email Address: 

      Tel Number Daytime (incl. code): 

      Tel Number Evening (incl. Code): 

      Fax no. 

   Home Address (if different): 

      Postcode: 

      Mobile telephone no. 

      Email Address: 

      Tel Number Daytime (incl. code): 

      Tel Number Evening (incl. Code): 

      Fax no. 

2. Further details

   Sex: M 

   Date of Birth: Day Month Year 

   Male (M) Female (F) 

   Your age on 31 December in year of entry Years 

   Months 

Disability/Learning Support requirements

Please enter the appropriate code in the box to indicate any disability or specific learning difficulty that may require special facilities, support or access arrangements (see Notes for Completion).

Please also provide details of your requirements in Section 9.

   Have you applied (or do you intend to apply) for a Disabled Students Allowance? 

   Have applied □ 

   Have received □ 

   Intend to apply □

Student Registration Number for vocational qualifications or Scottish Candidate Number

3a. Fee Status (See Notes for Completion)

   Country of Permanent Residence: 

   Country of Birth: 

   Nationality: 

   Residential Category: 

   Date of first entry to live in UK: 

3b. Payment of Fees

   Who will pay your tuition fees (please delete as appropriate):

   a) Self □ 

   b) Sponsored □ 

   Name of sponsor 

   Status of sponsor (e.g. Government)
c) Other □ Please state:

*Please note: we will require a letter from your sponsor to confirm that they are willing to sponsor you*

### 4. Application

Which qualification level do you wish to pursue? (please tick the relevant boxes)

- Master of Philosophy (MPhil) □
- Doctor of Education (EdD) □

Mode of Study: Full-time □

Part-Time □

Title of Project:

*(Please see the Notes for Completion, section 4, regarding your research proposal.)*

If you have discussed your research proposal with any member of academic staff please write their name here

(BLOCK CAPITALS)

How did you find out about Nottingham Trent University?

Please tick as many as applicable

- Newspaper/Magazine ad □
- Online □
- Educational Agent □
- British Council □
- Current student □
- Educational directory □
- Other □

### 5. Work Experience

*(Please consult Notes for Completion before completing this section.)* Give details of work experience, training and employment. *Continue on a separate sheet if necessary.*

(Indicate if part-time (PT) or full-time (FT).)

<table>
<thead>
<tr>
<th>Dates of Employment</th>
<th>Name of Organisation</th>
<th>Job Title</th>
<th>Brief details of duties and responsibilities</th>
</tr>
</thead>
<tbody>
<tr>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
</tbody>
</table>
6. Two most recent educational establishments attended
Please consult Notes for Completion before completing this section

<table>
<thead>
<tr>
<th>Name and address of Establishment</th>
<th>Course taken (FT or PT)</th>
<th>Qualification obtained</th>
<th>From</th>
<th>To</th>
</tr>
</thead>
<tbody>
<tr>
<td>1.</td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>2.</td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
</tbody>
</table>

7. Qualifications

Is English your first language? Yes ☐ No ☐

Please indicate below if you hold any English language qualifications (eg, IELTS, TOEFL, etc)

<table>
<thead>
<tr>
<th>English language qualifications (please attach copies of all certificates)</th>
<th>Awarding organisation</th>
<th>Award and course title</th>
<th>Results</th>
<th>Date of award/expected award</th>
</tr>
</thead>
<tbody>
<tr>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
</tbody>
</table>

Qualifications completed/pending Applicants should list all subjects taken, including awards pending, whatever the result, in date order with the most recent first. Please attach copies of your certificate/ transcripts. Refer to Notes for Completion for further information.

<table>
<thead>
<tr>
<th>Dates of Study</th>
<th>Name of Educational Establishment attended</th>
<th>Level (eg, first degree, A-level, HND, higher degree or professional qualifications)</th>
<th>Awarding body (e.g. OCR or SQA) /Subject</th>
<th>Results (grades or bands)</th>
</tr>
</thead>
<tbody>
<tr>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
</tbody>
</table>

Highest qualification held Please tick the box that best describes the highest qualification you hold.

☐ Mature student; no formal qualifications ☐ First Degree ☐ ONC/OND
☐ Masters ☐ HNC/HND ☐ Recognised Access Course
☐ Postgraduate Certificate/Diploma ☐ GCSE/GCE/CSE ☐ Other

Please specify:
8a. **Personal statement**  Please consult Notes for Completion and course literature before completing this section. Continue on a separate sheet if necessary.

8b. **Do you have any criminal convictions?** Please consult the Notes for Completion and Notes for Guidance before completing this section.

Yes ☐  No ☐

*If YES, you may wish to provide further details in 8a above.*

9. **Special Needs or Support required as a consequence of any disability or medical condition stated in Section 2** Please provide an outline of any particular access or support arrangements that you may require as a consequence of a disability or learning support need indicated in Section 2 (see Notes for Completion).

10 **Referees Names and Addresses**

i) Name: (incl. title):
   - Position:
   - Address
   - Telephone Number:
   - Email Address:

ii) Name: (incl. title):
   - Position:
   - Address
   - Telephone Number:
   - Email Address:
11. Declaration

I confirm that the information given on this form is true, complete and accurate, and no requested information or other material has been omitted.

In circumstances where your application is unsuccessful for your chosen course at Nottingham Trent University (the University), the University would like to forward your application to Nottingham Trent International College (NTIC).

Please tick the box if you agree to your application being forwarded to NTIC.

By signing this form I am consenting to Nottingham Trent University using the information provided from time to time, along with any further information about me that the university may hold, for purposes set out in the NTU data protection notification (view this online at http://forms-informationcommissioner.gov.uk/search.html). In particular, I note that my data on the application form will be used specifically for the purposes set out in the Notes for Guidance accompanying this form, and I confirm that I have read these notes.

Should I be offered a place at NTU, I agree to abide by the terms set out in the University’s Enrolment Conditions, in particular Condition 11 which sets out how the University will use data under the Data Protection Act 1998 (view the Enrolment Conditions at www.ntu.ac.uk/enrolconditions).

Applicant’s Signature: ___________________________ Date: ___________________________
This information will not be made available to admissions tutors for selection purposes.

### a) Ethnic Origin

Please choose the option that you feel most nearly describes your ethnic origin and write its code here:

<table>
<thead>
<tr>
<th>Ethnic Origin</th>
<th>Code</th>
</tr>
</thead>
<tbody>
<tr>
<td>White</td>
<td>11</td>
</tr>
<tr>
<td>Black</td>
<td></td>
</tr>
<tr>
<td>Black – Caribbean</td>
<td>21</td>
</tr>
<tr>
<td>Black – African</td>
<td>22</td>
</tr>
<tr>
<td>Black – Other</td>
<td>29</td>
</tr>
<tr>
<td>Asian</td>
<td></td>
</tr>
<tr>
<td>Indian</td>
<td>31</td>
</tr>
<tr>
<td>Pakistani</td>
<td>32</td>
</tr>
<tr>
<td>Bangladesh</td>
<td>33</td>
</tr>
<tr>
<td>Chinese</td>
<td>34</td>
</tr>
<tr>
<td>Asian – Other</td>
<td>39</td>
</tr>
<tr>
<td>Mixed</td>
<td></td>
</tr>
<tr>
<td>White and Black Caribbean</td>
<td>41</td>
</tr>
<tr>
<td>White and Black African</td>
<td>42</td>
</tr>
<tr>
<td>White and Asian</td>
<td>43</td>
</tr>
<tr>
<td>Other mixed background</td>
<td>49</td>
</tr>
<tr>
<td>Other</td>
<td>80</td>
</tr>
</tbody>
</table>

### b) Occupational background:

*If aged under 21m, enter occupation of parent. If aged 21 or over, enter your own occupation. See Notes for Completion for further information.*
Hong Kong College of Technology

Personal Data Collection Statement

- I consent that personal data provided in this form will be used for processing my application for admission, registration, academic, administrative, statistical, alumni management and marketing purposes. The data will be solely handled by staff from Hong Kong College of Technology but may be transferred to an authorized third party providing services to the College in relation to the above purposes only, and in such circumstances will be treated in strict confidentiality. I also authorize Hong Kong College of Technology to transfer my data to the College's student and/or alumni record systems upon my admission.

本人同意個人資料將會作為入學申請、登記、學術、行政、統計，校友會管理及推廣學校課程之用。只有香港專業進修學院的職員可以處理有關資料，但亦可能會轉予為學校提供相關服務的委託人處理，而一切資料將受保密。本人亦授權香港專業進修學院於本人被取錄後將有關資料轉為港專學生及/或校友記錄。

- I consent that my personal information provided to Hong Kong College of Technology, including my name, phone number, mobile number, email address, correspondence address, etc. may be used by the College for providing me with information of programmes, activities, scholarship and award schemes, professional services, collection of opinions, invitations to ceremonies, admission and fundraising, etc.

本人同意香港專業進修學校使用我所提供的個人資料，包括姓名、電話號碼、手機號碼、電郵地址、通訊地址等，提供有關課程、活動、嘉許計劃、專業-

- In accordance with the Personal Data (Privacy) Ordinance, I have the right of access to or correction of my personal data by sending written request to the Hong Kong College of Technology.

根據個人資料(私隱)條例，本人有權查閱及更正本人的個人資料；如有需要，可以書面向校方提出。

Applicant’s Signature:        Date:
Research Degree Application Form

Notes for Guidance
Before completing the application form, please ensure that you read the Notes for Guidance carefully.

Exclusions
This form should NOT be used when applying for entry to:

First Degree, DipHE and Foundation degree (FdSc, FdA, FdEng) (full-time and sandwich): only applications that have come through UCAS will be accepted. UCAS can be contacted on +44 (0) 870 112 2200.

Postgraduate Certificate in Education: for courses in England, Scotland and Wales, applications must be made through the Graduate Teaching Registry (GTR), Rosehill, New Barn Lane, Cheltenham, Gloucestershire, GL52 3LZ. GTR can be contacted on + 44 (0)870 112 2205.

Before completion of the form
Please ensure that you have consulted the prospectus and any other course or application material you may possess to ensure that you are aware of any specific requirements and/or deadlines relating to the receipt of applications.

Your application may be photocopied before it is sent to admissions tutors and it is therefore important that you write neatly using black ink or typescript.

Checklist: Here is a checklist of documentation you will need to complete your application:

- A copy of your university/college qualification certificate*
- A copy of your university/college qualification transcript*
- A copy of your English language test certificate*

*It is acceptable to send copies of your certificates when you apply to the University. The University will need to see the originals of all these documents prior to you starting your course.

Mature applicants
The University welcomes mature students (normally over the age of 21), including those who do not have conventional qualifications for admission to higher education. Full consideration is given to relevant experience and other educational achievements.

Despatch arrangements
Some areas will have a deadline by which applications should be received. Please contact the relevant research administrator for clarification.

Please always send the application form to the relevant address, specified on page 4.

Right to cancel
If we decide to offer you a place we will write to you making a formal offer. You can accept this by returning the acceptance, which we will provide. This will form a contract between us. You have the right to cancel the contract at any time up to seven working days after the date you sent your acceptance form to us.

Criminal convictions
To help the University reduce the risk of harm or injury to its students caused by the criminal behaviour of other students, we must know about any relevant criminal convictions that an applicant has.

Relevant criminal convictions are only those convictions for offences against the person, whether of a violent or sexual nature, and convictions for offences involving unlawfully supplying controlled drugs or substances where the conviction concerns commercial drug-dealing or trafficking. Convictions that are spent (as defined by the Rehabilitation of Offenders Act 1974) are not considered to be relevant and you should not reveal them (but please see the next paragraph).

If you wish to conduct research in teaching, health or social work, or courses involving work with children or vulnerable adults, you must tell us about any criminal convictions, including spent sentences and cautions (including verbal cautions) and bind-over orders. You will need an enhanced disclosure document from the Criminal Records Bureau of the Scottish Criminal Record Office Disclosure Service. The University will send you the appropriate documents should you be offered a place.

Applicants who enter X in the box will not automatically be excluded from the application process. However, the University will want to consider the application further and may ask for more information before making a decision.

If you are convicted of a relevant criminal offence after you have applied, you must tell us during the application cycle. Do not send details of the offence; simply tell us that you have a relevant conviction. The University may then ask you for more details.

Enrolment conditions
Before complaint the application form you may wish to view the University’s Student Enrolment Conditions. Should you be offered a place at the University you must accept the terms and conditions of the University. You will be asked to agree to these terms and conditions at enrolment. You can view the conditions online at: www.ntu.ac.uk/about.ntu/policies/enrolment_conditions

Complaints
If you have any complaints you can write to the relevant Associate Dean of Research at Nottingham Trent University, Burton Street, Nottingham NG1 4BU.

Data Protection Act 1998
By signing this form you are consenting to Nottingham Trent University using the information provided from time to time, along with any further information about you that the University may hold, for the purposes set out in the NTU data protection notification. On application, the information you provided on your application form will be used for the following purposes:

1) To enable your application for entry to be considered;
2) To enable the University to compile statistics, or to assist other organisations or individual researchers to do so. No statistical information will be published that would identify you personally;
3) To enable the University to initiate your student record should you be offered a place at the University.

The terms of the University’s data protection notification can be viewed at the Information Commissioner’s website: www.informationcommissioner.gov.uk

Should you be offered a place at the University, Condition 10 of the Enrolment Conditions, to which you must agree, sets out how the University will use your information under the Data Protection Act 1998.

IMPORTANT NOTE

The University will make all reasonable endeavours to deliver the programme of study in accordance with the description applied to it in the University’s prospectus for the academic year in which you begin the course. However, the University shall be entitled to:

- Make reasonable variations to the course (including without limitation the content and syllabus of the course, the location of the course or the method of delivery of the course).

- Discontinue the course or decide not to provide the course or combine the course with other programmes of study, if the University considers this reasonably necessary in the context of its wide purposes. If the University discontinues the course or decides not to provide the course it will make reasonable endeavours to provide you with a suitable alternative.

In addition, the University shall not be liable for any failure to provide the course and any other services if it is unable to do so by reason of any matter beyond its control.

Should you become a student of the University, this notice shall be a term of the contract between you and the University.
Notes for Completion

Before completing the form, please ensure that you have read the prospectus in order to familiarise yourself with the entry requirements.

Section 1
Personal details

Complete this section in BLOCK CAPITALS.

Previous surname: If you have changed your name by marriage or otherwise, state your previous surname or family name.

Correspondence address: This is the address where the University will write to you. If your home address is different from your correspondence address please give details in the spaces provided, including home telephone number. If you change either of your addresses, please let us know your new address as soon as possible.

Section 2
Further details

Disability or learning support requirements

Nottingham Trent University welcomes applications from students with disabilities and specific learning difficulties, such as dyslexia. We offer a range of services and facilities to meet individual needs, which are detailed in our Guide for Applicants with Disabilities, available at: www.ntu.ac.uk/ssd/disability_support/

The information that you provide on the application form will help us to understand your particular requirements. We will also use this information to monitor our progress in providing an inclusive learning environment for all students. If you have a disability or learning support requirement (e.g. dyslexia or another specific learning difficulty), or a medical condition, please select the most appropriate code from the list on this page and enter it in the box on the form. If you do not have a disability, learning support requirement or medical condition, use code 0.

Disability, learning support requirements or medical condition codes:

0 None
1 You have a specific learning difficulty (for example dyslexia)
2 You are blind or partially sighted
3 You are deaf or hard of hearing
4 You use a wheelchair or have mobility difficulties
5 You need personal care or assistance
6 You have mental health difficulties
7 You have a disability that cannot be seen: for example diabetes, epilepsy or a heart condition
8 You have two or more of the above
9 You have a disability, special need or medical condition that is not listed above
T You have Autistic Spectrum Disorder or Asperger's Syndrome

Section 3a
Fee status

The level of tuition fees you pay (home or overseas) depends on your residential category. In this section, you are asked to assess which residential category applies to you. If you are an international applicant, or you are not sure which category to use, please choose the category that best describes you, and put the code in the box provided. The code you choose is provisional. The University will make the final decision on your residential category and has the right to change your code. We cannot tell you which category you should choose.

Category summaries

A You are a UK or EU national, or live in the Channel Islands or Isle of Man, or are the child of a UK or EU national and have lived in the European Economic Area (EEA) or Switzerland (or both) for three years, but not just for full-time education. If you are a UK national, you may also have lived in the Channel Islands or the Isle of Man (or both) during these three years.
B You have Indefinite Leave for Enter or Remain in the UK or have the Right of Abode in the UK and have lived in the UK, the Channel Islands or the Isle of Man (or more than one of these) for three years but not just for full-time education.
C You are a refugee, or have been granted Exceptional Leave to Enter or Remain, Humanitarian Protection or Discretionary Leave in the UK following an application for asylum, and you have lived in the UK, the Channel Islands or the Isle of Man since that status was recognised or granted, or you are such a person’s husband, wife or child.
D You are an EEA or Swiss national, you live in the UK and you are a migrant worker (or you are such a person’s husband, wife or child) and you have lived in the EEA or Switzerland for three years, but not just for full-time education.
G You would otherwise meet the criteria of categories A, B, C or D, but you have been living outside the UK, Channel Islands, Isle of Man, EEA or Switzerland (or more than one of these) because you, your husband or wife, or your parent have been temporarily working outside the area in question.
O Other

Section 3b
Payment of fees

Please give details of who you expect to pay your fees for the proposed course. If not known, please indicate this.

Section 4
Application

Please indicate if you wish to apply for a Master of Philosophy (MPhil) or Doctor of Philosophy (PhD) and whether your intended study will be part-time or full-time.

Research Proposal

Please read the following information carefully

Schools of Architecture, Design and the Built Environment (ArchDBE); Art and Design (A & D); Arts and Humanities (AAH); Education (EDU); Social Sciences (SS); Nottingham Business School (NBS); and Nottingham Law School (NLS)

If you are applying for a research degree in the above Schools, please attach a research proposal (1,000 – 2,000 words) which addresses the following points:
The topic or area to be investigated (the subject or field that you are going to investigate);

The problem or hypothesis to be tested (the research questions or problem you want to address, the research objectives);

The methods and techniques to be used in the research (how you propose to go about the research);

A provisional timetable for the project, indicating anticipated activities;

The relationship of the proposed research to the published literature and to current research in the field (how your project relates to other work);

An indication of the contribution to knowledge that the thesis is anticipated to make (what you hope to find out);

Details of previous work in the proposed field, or relationship to prior experience or study;

Bibliography of sources already consulted or identified as of relevance to your proposal.

Please send applications for ArchDBE and A & D to:

The Research Administrator
Nottingham Trent University
Graduate School
Art and Design and the Built Environment
Nottingham Trent University
Burton Street
Nottingham NG1 4BU
United Kingdom
Tel: +44 (0) 115 848 2301/2108
Email: adb.research@ntu.ac.uk

Please send applications for AAH and EDU to:

The Research Administrator
Nottingham Trent University
Graduate School
Arts, Humanities and Education
Nottingham Trent University
Clifton Campus
Clifton Lane
Nottingham NG11 8NS
United Kingdom
Tel: +44 (0) 115 848 6335
Email: ahe.research@ntu.ac.uk

Please send applications for S3, NBS and NLS to:

The Research Administrator
Nottingham Trent University
Graduate School
Business, Law and Social Sciences
Nottingham Trent University
Burton Street
Nottingham NG1 4BU
United Kingdom
Tel: +44 (0) 115 848 8124
Email: gsr@ntu.ac.uk

Schools of Science and Technology (SST); and Animal, Rural and Environmental Sciences (ARES)

If you are applying for a research degree in the above Schools, please attach the following:

A short (no more than one side of A4) statement, outlining the topic on which you wish to do your research, identifying a potential supervisor (academic profiles can be found on School web pages).

Please send applications to:

The Research Administrator
Nottingham Trent University
Graduate School (Science)
Nottingham Trent University
Clifton Campus
Clifton Lane
Nottingham NG11 8NS
United Kingdom
Tel: +44 (0) 115 848 3269
Email: set.research@ntu.ac.uk

Your application is important to us. Please tell us where you found out about the course you are applying for; for example through friends, advertisement, recommendation by university tutor, etc.

Section 5

Work experience

Please include all of your work experience and training, paid or unpaid, in your home country or outside. This is particularly helpful in enabling admissions staff to assess the information provided in Section 6a.

Section 7

Qualifications

The University’s minimum English language entry requirement for international students is IELTS 6.5/TOEFL 560/IBT 83.

IELTS/TOEFL qualifications should have been undertaken within the last two years.

Students who have completed a first degree or higher degree at a UK University will usually be exempt.

Enter the overall level of qualification taken. Enter the awarding body (if appropriate). List all the subjects taken or to be taken in date order, most recent first. Enter the date of the examination(s). Enter the name of the educational establishment attended. You should also enter the overall result obtained.

Applicants with qualifications obtained outside the UK should give details of the examinations taken as a preparation for entry into higher education. Some examples are school and higher school certificates, Aplitrion, Baccalaureate, Diplome di Maturita, and Studenterekamen.

Applicants who have qualifications obtained in a language other than English should attach a transcript, written in English, giving details of the title and all units, modules and components.

Please also tick the box that best describes the highest qualification you hold.

Section 8a

Personal Statement

Please use this section to provide any other information that you wish to offer in support of your application. Admissions tutors will be interested in your reasons for applying. The following questions may be used as a guide to you: Why and how did you decide to apply? Why do you believe you will benefit from this qualification? What are your long-term career plans? Have you had any work experience (paid or unpaid) which is relevant? It may also be helpful to explain any breaks in your career.

Section 8b

Criminal convictions

Courses in teaching, health, social work and other courses involving work with children or vulnerable adults

For these courses, you must enter X in the box if any of the following statements apply to you:

a. I have a criminal conviction
b. I have a spent criminal conviction
c. I have a caution (including a verbal caution)
d. I have a bind-over order
e. I am serving a prison sentence

If statement e applies to you, you must also give the prison address as your postal address on page 1 of your application and a senior prison officer must support your application.

All other courses

For these courses, you must enter X in the box if either of the following statements applies to you:
a. I have a relevant criminal conviction that is not spent
b. I am serving a prison sentence for a relevant criminal conviction.

If statement b applies to you, you must also give the prison address as your postal address on page 1 of your application and a senior prison officer must support your application.

Convictions that are spent (as defined by the Rehabilitation of Offenders Act 1974) are not considered to be relevant and you should not reveal them.

Section 9
Special Needs

To help us understand your support or access requirements, please use this section of the form to provide an indication of the arrangements you may require.

These might include adapted accommodation, extra equipment, readers or interpreters, specialist dyslexia or mental health support or alternative arrangements for assessments.

If you do not know what facilities or support you require, you may contact our Disability Support Service to discuss your needs before you apply. We can also arrange for you to visit the University to gain a better understanding of particular facilities and services.

Disability Support Service:
Tel: +44 (0)115 848 4495 / 4284
Email: disability.support@ntu.ac.uk

Section 10
Names and addresses of referees

Normally your referee would be the course tutor of your present or last course of study.

If you have been out of education for some time, you may wish to consider one of the following: your current / last employer or a tutor / careers adviser.

If you have any difficulty in identifying a suitable referee you should seek the advice of the relevant research administrator at NTU.

The University will contact your referees directly.

Section 11
Declaration

Please read the declaration on the application carefully. You must sign your application or we cannot process it. We will contact you to get your signature, but this will delay your application and you could miss the deadline. When you sign the declaration, you agree to the following conditions:

a. If you are offered a place, you have the right to cancel your application. You can do this by writing to us within seven working days of the date of our confirmation letter to you.

b. If we believe that you or your referee have left out any information or given false or misleading information, we may take any necessary steps to check whether it is accurate or complete. We have the right to cancel your application without giving you your application fee back. If you have any reason to believe that information we have about you is not accurate or complete, you must tell us.

c. We may, at any time, ask you, your referee or your employer to provide more information about your application (for example, proof of identity, status, qualifications or employment history). If we do not receive that information by a set date, or if the information is not satisfactory, we can cancel your application without giving you your application fee back.

d. We try to process applications and decisions efficiently and accurately. However, we will not be liable for any mistakes or delays, or any loss or damage caused by mistakes or delays.

e. If you are offered a place from us, you must accept the terms and conditions set out in the Enrolment Conditions. You can view the conditions online at: www.ntu.ac.uk/about_ntu/policies/enrolment_conditions

f. If you become a student at NTU, the University will do all it can to provide the educational services described in its prospectus. If industrial action or circumstances beyond the control of the institution affect its ability to provide these services, it will do all it can to keep the disruption to your education as minimal as possible.

g. Your application is a contract between you and us. No one else can enforce any part of this contract, under the terms of the Contracts (Rights of Third Parties) Act 1999 or any other legislation.

IMPORTANT NOTE

The University undertakes to take all reasonable steps to provide educational services in the manner set out in the prospectus and in other documents. Should industrial action or other circumstances beyond the control of the University interfere with its ability to provide such services, the University undertakes to use all reasonable steps to minimise the resultant disruption to educational services. The University does not undertake any absolute obligation whatsoever to provide educational services in the manner specified in the prospectus or any other document, nor does it undertake any other obligation in respect of the provision of educational services which is more onerous than the obligations set herein. Should you become a student of the University, this notice shall be a term of any contract between you and the University. Any offer of a place made to you by the University is made on the basis that in accepting such an offer you signify your consent to the incorporation of this notice as a term of any such contract.

Section 12
Planning statistics

This information will not be made available to admissions tutors for selection purposes and is collected solely for the purpose of statistical monitoring (e.g. application and admission rates).

a) State your ethnic origin using the codes provided.
b) State your occupational background. If you are under 21, enter the occupational background of the parent, step-parent or guardian who has or had the highest income in your household. If you are 21 or over, please enter your own occupation.
Dr. Helen Boulton  
(Reader/ Doctor of Education Course Leader)

Dr. Boulton is a Reader in Technology Enhanced Learning and Teaching, School of Education and a National Teaching Fellow. Dr. Boulton has recently been awarded a prestigious National Teaching fellowship by the Higher Education Academy.

Dr. Boulton’s research interests include the application of new technologies to learning and teaching; the use of Web 2 technologies to support the development of reflective practice and building communities of practice; assessment and feedback currently focusing on the transition into undergraduate and postgraduate study and student engagement.

Dr. Boulton is an elected member of the Association of Information Technology in Teacher Education national committee and is also a member of the national Teaching Schools Technology Advisory Board. She is an experienced external examiner to university Postgraduate Diploma in Education, Postgraduate Certificate in Higher Education and Master level courses and is a judge for the National Teaching Awards.

Dr. Boulton has co-authored several books focusing on learning and teaching, has presented papers at many international conferences and has published journal articles disseminating her research.

For more details, please visit:  
http://www.ntu.ac.uk/apps/staff_profiles/school_staff_directory/124446-o/7/helen_boulton.aspx

---

Dr. Tina Byrom  
(Partnerships Manager of Undergraduate and Professional Courses / Hong Kong College of Technology Centre Lead)

Dr. Byrom is currently the Partnerships Manager for Undergraduate Education courses in the School of Education and contributes to the teaching on the Education Studies subject strand. She is the module leader for Professional Studies 3 (research skills) and Sociological Explorations of Education; and dissertation supervisor for third year students; and PhD supervisor. She completed her ESRC funded PhD 'The Dream of Social Flying': Social Class, Higher Education Choice and the Paradox of Widening Participation at The University of Nottingham in 2008. Dr. Byrom also has significant experience of teaching in secondary schools and has worked on numerous research projects including: Understanding Teenage Pregnancy in Nottingham; Health Imperatives in Schools; HE Participation Rates in Nottingham North; FE Provision in Nottingham City. Dr. Byrom also contributes to team meetings including membership of the School Academic Standards and Quality Committee.

For more details, please visit:  
http://www.ntu.ac.uk/apps/staff_profiles/staff_directory/124396-o/26/profile.aspx

---

Dr. Kevin Flint  
(Reader in Education)

Dr. Flint is one of our experienced tutors on the Doctor of Education, Doctor of Legal Practice and Doctor of Social Practice awards. He teaches methodology and philosophy on the Research Practice Course that is organised for PhD students from a number of schools within the University. He is Cluster Leader for the group of researchers working with issues of Social Change, Justice and Equality.

Dr. Flint’s main research interests are concerned with the critical application of philosophical discourse within mainstream discourses regarding education, not least, issues of the technological framing of languages of education. Dr. Flint continues to develop and to publish a range of papers connected with the foregoing issues and to present his work at a range of conferences.

For more details, please visit:  
http://www.ntu.ac.uk/apps/staff_profiles/school_staff_directory/124370-o/7/kevin_flint.aspx
Dr. Adam Barnard  
(Senior Lecturer in Human Services)

Dr. Barnard has been employed in higher education since 1996. His career to date spans the range of social sciences and he has worked with a variety of student groups in Higher Education. He is Course Leader on the professional doctorate programme for students who study the Doctor of Social Practice pathway at Nottingham Trent. He was programme leader for BA (Hons) Health and Social Care. He teaches on level one, two and three of this programme and teaches Values and Interpersonal Skills on BA (Hons) Social Work. He is engaged in doctoral supervision. He is a member of the school’s ethics committee.

For more details, please visit:  
http://www.ntu.ac.uk/apps/staff_profiles/school_staff_directory/Default.aspx?sysloc=7

Dr. Karen Chantrey Wood  
(Senior Lecturer and Programme Leader)

Dr. Chantrey Wood is a Senior Lecturer on the BA (Hons) Childhood Studies course. She teaches on a variety of modules including ‘Early Foundations of Learning’, ‘Different Childhoods’ and ‘Developing Creativity’. She closely liaises with other Programmes in the school with a special focus of Early Years, to enable updating and addressing new initiatives occurring in the workplace.

Dr. Chantrey Wood’s main research interests are in the areas of Creative Education and Early Years eEducation and focus on how children (and students) begin to learn and think creatively. As both a fully qualified Primary teacher and an enthusiastic creative practitioner, Dr. Chantrey Wood is uniquely placed to observe the many-faceted relationships involved in developing creativity with children.

For more details, please visit:  
http://www.ntu.ac.uk/apps/staff_profiles/school_staff_directory/124417-0/profile.aspx

Dr. Graham Bowpitt  
(Reader in Social Policy)

Dr. Bowpitt is engaged in funded research projects and publication in a range of outlets. Research in pursuit of his interests frequently involves evaluating social welfare initiatives in collaboration with local agencies, especially in the field of homelessness and other aspects of social exclusion. Further responsibilities include the supervision of numerous PhD students with broad interests in the field of Social Policy. Administrative duties include membership of the School of Social Sciences Research Committee and the Research Degrees Committee and Research Ethics Committee at College level, which involves approving PhD applications and monitoring student progress.

Dr. Bowpitt teaching interests at undergraduate level partly mirror research interests, as reflected in a final year module on Tackling Social Exclusion, which entails in depth studies of multiple excluded groups and the evaluation of policy remedies. He also delivers general introductory modules in Social Policy.

For more details, please visit:  
http://www.ntu.ac.uk/apps/staff_profiles/staff_directory/125142-0/26/profile.aspx
Dr. Sheine Peart  
(Senior Lecturer and Course Leader)

Dr. Peart is a senior lecturer in Education at Nottingham Trent University. She is the Course Leader for the MA / MSc Education cluster of courses in the School of Education. She has oversight of the organisation and management of these courses as well as teaching on the programme. She is engaged in outreach work and offering the Masters courses to educational professionals, leaders and aspiring leaders in schools, colleges and other settings. She also teaches on a variety of other courses in the School of Education including the Education Doctorate and PhD supervision as well as the BA in Education and Initial teacher education programmes.

Dr. Peart was the 2012 BERA / SAGE Award Winner for Research in Post 18 Education.

She is currently completing a year-long study on the impact of dedicated support for Black males in FE.

For more details, please visit:  
http://www.ntu.ac.uk/apps/staff_profiles

Dr. Krishan Sood  
(Senior Lecturer in Education)

Dr. Sood is responsible for teaching across a range of postgraduate programmes, including those for teachers and learning support practitioners on the middle leaders programme. The Modules he teaches include: Innovative Teaching and Learning, Research Skills, Responding to Diversity-Raising Achievement, Dissertation, Leading Change in Education.

Dr. Sood is a member of the Social Change, Equality, Inclusivity and Internationalisation research group. The Areas of research include: English as Additional Language (EAL), leadership, management, diversity, pedagogy, professional development, teacher leadership.

Dr. Sood has experience of supervising students in areas of leadership and management linked to education, nursing and other fields. Current research interests are in the areas of leadership and management, leading research on diversity, equity issues as well as professional development and teacher leadership.

For more details, please visit:  
http://www.ntu.ac.uk/apps/staff_profiles

Nottingham Trent University  
Graduate School  
Burton Street  
Nottingham  
NG1 4BU  
Website: www.ntu.ac.uk/gsr

Dawn James  
Graduate School Administrator  
Nottingham Trent University  
Burton Street, Nottingham, NG1 4BU  
Location: Chaucer 4711  
Tel: +0(0)115 848 8154  
Fax: +0(0)115 848 6616  
Email: dawn.james@ntu.ac.uk
Application Procedures
To apply for admission, you are required to provide the followings:
(a) A completed application form; and
(b) Pay application fee by cheque if sent by mail
   (Payable to “Hong Kong College of Technology International”); and
(c) Submit the following supporting documents
   (i) Hong Kong Identity Card copy
   (ii) Official certificates and transcripts copies of academic qualifications
   (iii) A research proposal (500 words)
   (iv) English qualification copy
   (v) 2 references
   (vi) 2 recent passport size photos
(d) Interview will be arranged upon receipt of your completed documents

All completed application forms with required documents should be

Sent to:
Ms. Josy Leong
Centre of International Education
Hong Kong College of Technology, Man Fuk Road Campus
25 Man Fuk Road, Homantin, Kowloon
Hong Kong SAR
China

OR
Email to:
josyleong@hkct.edu.hk

OR
Online Application System:
http://www.hkct.edu.hk/uchoice/